

YMCA OF BOULDER VALLEY – SCHOOL AGE PROGRAM FEE STRUCTURE

Please read both sides of this document thoroughly so you can make the best decision for your family and ask for any clarification before you register. We are anticipating a 3-5% increase in September 2010.

The 10% sibling discount does not apply to those who receive Financial Assistance or CCAP.

School Year Plan – Includes School Year Only

This plan is designed to accommodate those families who need a consistent schedule during the school year only. Summer is offered at weekly fee with a different payment structure and 2nd child discount is not applicable.

January 1, 2010 – May 26th, 2010

Schedule (8/20/09-5/27/10)	Full Time/Monthly (4 –5 days a week)	Fee for the full days we provide care when school is out	Part Time/Monthly (1 – 3 days a week)	Summer Program at “Fun In The Sun” Weekly Fee member/non member
Before and After Full Days Included	\$515 (\$225 for August) 10% sibling discount	<i>No charge on your child’s regularly scheduled days</i>	\$420 (\$175 for August) 10% sibling discount Additional days at drop in rate	<u>K</u> <u>1st-6th</u> FT \$215/\$225 \$205/\$215 PT \$175 \$170
After School Only Full Days Included	\$427 (\$175 for August) 10% sibling discount	<i>No charge on your child’s regularly scheduled days</i>	\$315 (\$130 for August) 10% sibling discount Additional days at drop in rate	<u>K</u> <u>1st-6th</u> FT \$215/\$225 \$205/\$215 PT \$175 \$170
Before School Only Full Days not included	\$190 (\$80 for August)	\$55 a day - Priority for space over “Drop In” when payment is made two weeks in advance	Not Available See Drop In Option	<u>K</u> <u>1st-6th</u> FT \$215/\$225 \$205/\$215 PT \$175 \$170

Year Round Plan – 12 month plan – includes full time “Fun In The Sun”

The “Year Round” plan is designed for those who would like care for the 2009/2010 school year and the full time summer “Fun In The Sun Program” and allows you to budget at a consistent monthly rate throughout the year.

August 20, 2009 – August 6, 2010 divided into 12 monthly payments (Sept/2009-Aug/2010)

Schedule (8/20/09-8/06/10)	Full Time/Monthly (4 –5 days a week)	Fee for the days we provide full day care when school is out	Part Time/Monthly (1 – 3 days a week)	Summer Your plan includes
Before and After	\$545 10% sibling discount	<i>No charge on your child’s regularly scheduled days</i>	\$440 Part Time Sum \$475 Full Time Sum	10 weeks of care in “Fun In The Sun” program
After School Only	\$472 10% sibling discount	<i>No charge on your child’s regularly scheduled days</i>	\$360 Part Time Sum \$395 Full Time Sum	10 weeks of care in “Fun In The Sun” program

Quick Reference Chart

Plan	Dates Enrolled	There are full days in the school year	Reg Fee (Per family)	Weekly Summer Fee (2009 fees - 2010 TBD)	Monthly Family Membership Benefit	Schedule/Plan Change/Cancel 30 day notice
Year Round	8/20/09-8/6/10 (includes summer)	Scheduled full days Included in Fee	\$50 once	Monthly fee stays the same Year Round	FREE FAMILY MEMBERSHIP! \$870 VALUE	\$25 per change for plans/schedules 30 day notice to cancel or change before summer
School Year	8/20/09-5/27/10 (school year only)	Scheduled full days Included in Fee	\$50 annual	<u>K</u> <u>1st-6th</u> Non Member FT \$225 wk \$215 wk PT \$175 wk \$170 wk Member FT \$215 wk \$205 wk PT \$175 wk \$170 wk	Child is Free 50% discount on Family Membership through May2010	\$25 per change for plans/schedules 30 day notice to cancel or change
Drop In	Space Availability Director Approval	Available at drop in rate	\$25 annual	Same as School Year	Does not include benefit.	\$25 per change for plans/schedules with 30 day notice

Drop In Plan

Offered on a space availability basis and arranged through the Program Site Director. VISA/MC Payment Plan required.

Schedule Option	Fee
School Day (After)	\$30 per day
School Day (Before)	\$15 per day
School Day (Before AND After)	\$42 per day
Full Days when school is out	\$55 per day

Please read reverse side!

2009-2010 Additional School Age Program Information

Payment Policy for School Year and Year Round Plans: Monthly payments are due on the 2nd of each month. A \$25 late payment fee will be charged if payment is not received for any reason by the 5th of each month. Failure to make payment in a timely manner may result in dis-enrollment.

Reminder: In order to prevent this fee due to expired cards, *contact our office 30 days before your Visa/MC card expires to update your account!*

Payment Options: You may set up an automatic monthly payment from your Visa/MC charge or debit card. Or you may make a monthly payment by **check or money order** by mail or at our Arapahoe Center in Lafayette, for **an additional \$10 per month handling fee**. All payment options will receive a statement around the 20th of each month. Please open your statement every month and verify that it is correct regardless of which payment option you are on. *Please fill out a Payment Agreement form at time of registration.* Drop In plan must be on Visa/MC automatic payment plan.

Changes: Any consistent change in your child's schedule/plan must be submitted to your **Site Director** on a change/cancellation form **30 days in advance of the change/cancellation**. No refunds are made for fees already paid, however, a credit will be available to use for any YMCA programs. A \$25 change fee is charged for any changes in plans or schedules. Exceptions are made for uncontrollable issues such as life altering illnesses or non-voluntary loss of employment. Documentation is required in these situations.

Cancellations: A cancellation form must be **submitted to your Site Director 30 days in advance of your child's last day**. Please thoroughly fill out the form and list reasons for cancellation so that we can effectively document this information. No refunds are made for fees already paid, however, a credit will be available to use for any YMCA programs.

Plan Changes: The Year Round Plan includes care from the 1st day of school through the last day of summer care. Plan changes between the Year Round and School Year plans cannot be made after initial registration. If you are registering between September 1st and January 1st, you may still enroll in the Year Round plan. The **Year Round** plan will not be offered after January 1, 2010 for the 2009-2010 year.

Example: You begin with us on January 1st, 2010 on the Year Round/Before and After plan. The School Year plan is \$470 per month; the Year Round plan is \$501 per month. You would pay the additional \$31 per month for September, October, November and December (\$124) at the time of the change in order to cover the cost of summer. On January 1st, you would pay \$525 plus \$124 totaling \$649

If you cancel/change your Year Round Plan, no refunds are issued for previous month's payments. All Change/cancel policies apply.

Billing process changes for summer registration: Weekly enrollment for Fun In The Sun summer program is registered and paid for in advance. You will need to pay the weekly fee in full or a weekly deposit is required at time of registration with an automatic authorization for payment from a Visa/MC debit or credit card. June balances are due May 1st, July balances on June 1st and August balance on July 1st and must be set up by automatic withdrawal from a Visa/MC. Please remember to budget accordingly. Weekly fees for summer are determined in December for the following summer.

Financial Assistance: If you are experiencing financial hardship, please pick up a financial assistance application at any of our Mapleton or Arapahoe facilities or at your child's school once school begins. **It may take up to two weeks to process.** Turning in complete documentation expedites the process. Incomplete application packets will not be considered and will be returned to applicant. **Assistance is effective from the date we receive your complete application and all documentation. You will need to apply at least every fall and every summer. Students need to apply every semester.** Amounts are authorized according to income, number of families in need, and specific family situations. Working families and students who are also working are prioritized. You may be required to apply for **CCAP** (Colorado Childcare Assistance Program) funds depending on your situation.

Days Care Is Not Provided: New Year's Eve, New Year's Day, Memorial Day, July 5th/Independence Day, Labor Day, Veteran's Day, Thanksgiving and the Friday after, Christmas Eve, Christmas Day, May 28th (Summer Planning Day), and the week before school begins (schools closed for district maintenance). No care is provided for snow days or other days BVSD has emergency / unplanned school closures. There is no additional care other than regular after school hours for staggered Kindergarten start due to lack of available space in schools.

Missed Days: Fees are non-refundable and credits or refunds are not given for days missed. A yearly two week vacation is figured into our fees.

ADDITIONAL FEES Please read carefully. These fees must be paid on the day they are charged. Payments for additional fees should be given directly to the staff with a check made out to YMCA of Boulder Valley.

No Lunch Fee: The Department of Health & Human Services requires us to ensure that children receive a healthy, well-rounded lunch. During full days of programming, if a child comes to the YMCA without a lunch, or with an inadequate lunch, we must purchase or supplement a lunch for him/her. This is a challenge for our staff in maintaining appropriate ratios; therefore, you will be charged \$25 for the lunch, due when you pick up your child.

Late Pick-Up Fees: Our program ends at 6:00 pm. After 6:00 pm, there is a late fee of **\$10.00 per 10 minutes, per child (6:01-6:10=\$10.00, 6:11-6:20=\$20.00, etc.)** This payment must be made at the time you pick up your child. Payment can be made in cash or check made out to the YMCA of Boulder Valley. Child Protection Agency will be contacted for any child left after 7:00 pm. Habitual lateness in picking up your child(ren) may result in dis-enrollment from the program.

No Notification Fee: School Day - It is a very frightening situation for our staff when a child does not show up on his/her scheduled day and we have not been notified. It also takes the attention of a staff person away from the children to investigate. When this situation does occur, every effort is made to contact parents and emergency contacts. **If the child is not located within a reasonable amount of times after school is dismissed, a police report may be filed. At this time, it becomes the responsibility of the police and the staff may return their attention to the children in the program. A \$25 fee is charged if we do not receive notification by 1:00 pm of the day your child will be absent.**

Full Day Reservations: Our goal is to provide care for all families who may need us. Children on the School Year and Year Round plans have first option to sign up for full days on their regularly scheduled days at no additional fee. A child who is scheduled part time may not trade a regularly scheduled school day for a full day, but may attend an additional day at the "drop in" rate. In order to effectively plan for program activities, staffing and reserve busses, and notify "Drop In" families of availability, we must have an accurate total at least 3 weeks in advance. There is a \$10 additional fee for reservations or cancellations after the confirmation date. Drop In: **When you make your reservation, you are billed the drop in fee and it is non-refundable unless there is not space available! Activities for full days will be available by the confirmation date.** .